

國立成功大學臨時工服務證明申請表
National Cheng Kung University
Application of Service Certificate for Temporary Employees

()成大研(計)字第 號

中文姓名: (Chinese name)	Name: (last, first-middle)								
身分證字號(ID Number):	人員別(Identity):								
聯絡電話(Tel):	<input type="checkbox"/> 本校學生含休學狀態 (NCKU student including those on leave)								
<input type="checkbox"/> 中文版 1 份 <input type="checkbox"/> English version x1	<input type="checkbox"/> 非本校學生(Non- NCKU student) <input type="checkbox"/> 其他人員(others)								
性別(Gender): <input type="checkbox"/> 男(Male) <input type="checkbox"/> 女(Female)									
出生年月日(Date of Birth): 西元 年(yy) 月(mm) 日(dd)									
職稱(Position): 臨時工(Temporary Employee)									
<p>※備註:</p> <p>1. 臨時工本人申請本表時請檢附原申請書, 惟服務期間應以實際加保、聘用情形為準確資訊, 臨時工本人、用人單位或計畫主持人應茲以確認, 並充分對本表予以負責。</p> <p>2. 臨時工本人如需申請在校不同聘僱單位期間證明, 一併於下列填寫並陳請用人單位(計畫主持人)核章。</p> <p>3. 本證明書僅證明申請人在本校擔任臨時工一職身分, 其他不生效力。</p> <p>※Remarks:</p> <p>1. When applying for service certificate, please attach the original application. Date of employment should be based on the actual period of service and labor insurance; temporary employees, hiring departments and project directors should confirm and be responsible for that.</p> <p>2. If you have worked for different hiring departments, please provide all related information in the blanks below .</p> <p>3. This document provides certification of employment status only.</p>									
本校用人單位: (Department)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: center; padding: 5px;">簽核(Approval Departments):</th> </tr> <tr> <td style="width: 50%; padding: 5px;">服務起訖日期: (Date of Employment)</td> <td style="width: 50%; padding: 5px;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">用人單位/計畫主持人 Hiring Department /Project Director</td> <td style="width: 50%; padding: 5px;">單位主管 Head of Department</td> </tr> <tr> <td style="padding: 5px;">(請加註簽章日期 Date)</td> <td style="padding: 5px;">(請加註簽章日期 Date)</td> </tr> </table> </td> </tr> </table>	簽核(Approval Departments):		服務起訖日期: (Date of Employment)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">用人單位/計畫主持人 Hiring Department /Project Director</td> <td style="width: 50%; padding: 5px;">單位主管 Head of Department</td> </tr> <tr> <td style="padding: 5px;">(請加註簽章日期 Date)</td> <td style="padding: 5px;">(請加註簽章日期 Date)</td> </tr> </table>	用人單位/計畫主持人 Hiring Department /Project Director	單位主管 Head of Department	(請加註簽章日期 Date)	(請加註簽章日期 Date)
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簽核(Approval Departments)									
本人簽名(含日期) (Signature of Applicant + Date)	研發處計畫管考組 (Project Administration and Assessment Division)								
	研發處計畫管考組組長 (Project Administration and Assessment Division Director)								

領取人簽名(Signature of Recipient): _____ (請加註簽收日期 Date)