

國立成功大學研究輔導計畫補助及獎勵要點
National Cheng Kung University
Directions of Subsidy and Reward for Research Counselling Program

96.07.11第639次主管會報討論通過
Approved at the 639th Administrative Council Meeting on July 11, 2007
113年4月24日本校第844次主管會報修正通過
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113.05.22 112學年第3次校務基金管理委員會修正通過
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on May 22, 2024

一、國立成功大學（以下簡稱本校）為提升全校申請研究計畫之能量，進而使本校早日登上世界一流大學之列，特訂定本要點。

Article 1: Objective: National Cheng Kung University (hereinafter referred to as “NCKU”) has formulated the Directions in order to encourage the whole University to apply for research projects and to become a world-class university as soon as possible.

二、本要點分為補助及獎勵兩項。

Article 2: These Directions are divided into two parts: subsidy and reward.

三、申請時間：以隨到隨審方式辦理。

Article 3: Application time: On a rolling basis.

四、補助對象：為提升全校申請研究計畫之能量，各學院、系所得擬妥計畫申請表及預算經費，邀請在各研究計畫領域上，經驗豐富之資深教師擔任講員，分享申請撰寫計畫之經驗及要訣等，以協助提高同仁申請計畫能量。本計畫得以舉辦經驗分享座談會、說明會或其他方式進行。

Article 4: Objects of subsidy: In order to encourage the faculty to apply for research projects, the college or department may invite experienced teachers in various research fields to share their experience and tips with their colleagues. This program can be handled in various forms, such as experience sharing sessions, explanation meetings, and other methods.

五、補助項目：舉辦座談會或說明會之鐘點費、茶點、影印費及交通費等。

Article 5: Subsidy items: Hourly pay for lecturers, refreshments, photocopying, and transportation, etc.

六、補助申請與審查：由各學院、系所將申請表連同相關資料於舉辦座談會或說明會日期十天前，送交研發處計畫管考組審查，並簽報校長核定。

Article 6: Subsidy application and examination: All colleges and departments should submit their application form together with relevant materials to the Division of Project Management and Assessment of the Office of R&D for review and to the President for approval 10 days before the date of holding a sharing session or presentation.

七、連續兩年未執行經由本校研發處簽約之計畫者，得申請研究輔導者，以進行一對一研究輔導。

Article 7: Those who have not implemented the program contracted by the School's Office of R&D for two consecutive years may apply for a research advisor for one-on-one research counseling.

八、獎勵對象與金額：研究輔導者每輔導申請一件研究計畫案，可獲得獎勵金新臺幣（下同）1萬元；受輔導者申請輔導起2年內，如獲校外機關(構)核定計畫經費補助，研究輔導者可再獲得獎勵金3萬元，每年以獎勵二件為限。

Article 8: Reward objects and amount: Research advisors shall receive a NT\$10,000 (same as above) incentive for each research project proposal they advise. If advisees receive funding support from external institutions or organizations for approved projects within 2 years of their advise application, the research advisors shall be eligible to receive an additional NT\$30,000. This bonus is limited to a maximum of two rewards per year.

九、研究輔導獎勵申請方式：由擬研提校外補助研究計畫之主持人，於向校外補助機關申請計畫前，先自行填妥獎勵申請表，指定「研究輔導者」；或者由系所單位主管，經受輔導者（即申請人）同意下，填妥獎勵申請表，推薦「研究輔導者」，將申請表送研發處計畫管考組備查後，核發獎勵金。

Article 9: Application for research counselling reward: The Principal Investigator who intends to apply for the off-campus research grant shall fill out the application form and designate a "research advisor" before applying. Or, the supervisor of the department may, with the consent of the Principal Investigator (i.e., the applicant), complete an application form and recommend a research advisor. Then please send the application form to the Division of Project Administration and Assessment of the Office of R&D for reference and apply for the incentive.

十、第七點所稱研究計畫案係指，經由本校研發處申請、簽約執行者。

Article 10: Research projects referred to in Article 7 of the Directions refer to projects applied for and signed implementation contracts through the School's Office of R&D.

十一、第九點獎勵申請表中所指定之「研究輔導者」必須於申請時正執行，與受輔導者（即申請人）擬研提計畫補助，相同補助機構之計畫案。

Article 11: The "research advisor" designated in the award application form in Article 9 of the Directions must be implementing the project under same program as the research advisee (i.e., the applicant) at the time of application.

十二、獎勵金核發：由研發處計畫管考組彙整符合獎勵資格之名單，簽報校長核定後，核發獎勵金。

Article 12: Reward issuance: The Division of Project Administration and Assessment of the Office of R&D shall compile the list of eligible recipients and submit it to the President for approval. After approval, the rewards will be issued.

十三、本要點所需經費由校務基金項下支應。

Article 13: Source of funds: The funds required by the Directions shall be furnished by the School Fund Management Committee.

十四、本要點經主管會報與校務基金管理委員會通過後實施，修正時亦同。

Article 14: The Directions shall be implemented after being approved at the Administrative Council Meeting, Fund Management Committee, and shall be amended in the same manner.